

**F. No. 15011/8/2017-DBT**  
**Government of India**  
**Ministry of Chemicals & Fertilizers**  
**Department of Fertilizers**  
**DBT**

**Shastri Bhawan, New Delhi**  
**Dated: 23 May, 2018**

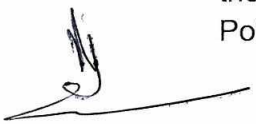
**To,**  
**All Chief Secretaries of States/Union Territories**  
**All Agriculture Production Commissioners/Secretaries/Directors (Agri.)**  
**All Fertilizer Companies**

**Subject: Interim Procedure for sale of subsidized fertilizers to Mixture/Customized Fertilizer Manufacturing Units under Direct Benefit Transfer (DBT) System.**

Sir/Madam,

I am directed to refer to the subject mentioned above and to convey the approval of the competent authority for the interim procedure for sale of subsidized fertilizers to Mixture/Customized Fertilizer Manufacturing Units under Direct Benefit Transfer (DBT) System in the following manner:

- i) State Agriculture Departments in consultation with Lead Fertilizer Supplier (LFS) must register all licenced/authorized Mixtures/ Customized Fertilizer Manufacturers in the Integrated Fertilizer Management System (iFMS). Mixture Manufacturers would be registered as "Dealer/Retailer" under iFMS application, as the case may be.
- ii) The State Agriculture Department with the approval of State Agriculture Commissioner/Principal Secretary (Agriculture) will authorize, in writing, the type and the quantity of the subsidized fertilizers required to be purchased by each Mixture/Customized Fertilizer Manufacturing Units in the format (**Annexure-A**).
- iii) On the basis of written authorization of the Agriculture Department, Mixtures/Customized Fertilizer Manufacturing Units will authorize any of their employees (through an authorisation letter) for purchase of subsidised fertilizers as specified by the State Agriculture Department.
- iv) The authorised employee will approach any fertilizer retail outlet (preferably fertilizer company outlet) with authorization of State Government and Mixture/Customized Fertilizer Manufacturing Units. Retailer will retain the copy of the both authorization and sell the specified quantity and type of fertilizer through Point of Sale (PoS) using authorized employee's Aadhar number.



- v) Retailer will maintain a separate register detailing the quantity and type of fertilizer sold to each Mixture/Customized Fertilizer Manufacturing Units.
- vi) Licenced Mixtures/Customized Fertilizer Manufacturing Units will maintain the following stock registers:-
- a. Purchase register indicating the quantity, type and source of subsidized fertilizers procured and details of the retail outlet from where it was procured.
  - b. Production register indicating the quantity and type of Mixtures/Customized Fertilizers produced and quantity and type of subsidized fertilizer used as input.
  - c. Sale register indicating the quantity sold by the Mixture/Customized Fertilizer Manufacturing Units to retailers/farmers.
- vii) Various registers maintained by retailers and Mixture/Customized Fertilizer Manufacturing Units will be periodically checked (once in every 3 months) by the State Agriculture Department and as per the applicable provisions of FCO.
- viii) If it comes to the notice of State Agriculture Department, that the Mixture/Customized Fertilizer Manufacturing Units could not consume the subsidized fertilizers or sell the Mixture/Customized Fertilizers to farmers within a period of say 6 months or as considered reasonable by the States, the State Agriculture Department shall send a report to the D/o Fertilizers indicating the type and the quantity of subsidized fertilizers on which subsidy needs to be recovered by D/o Fertilizers.

This interim arrangement would be valid for a period of six months w.e.f. the date of issue of notification. A long term procedure would be notified by the Department in due course. This issues with the concurrence of Integrated Finance Division of Department of Fertilizers dated 07.05.2018 and 22.05.2018.



(Dharam Pal)

**Additional Secretary to the Govt. of India**  
**Tel. No. 011-23386800**

**Authorisation Letter for Purchase of Subsidized Fertilizers by the  
Mixture/Customized Fertilizer Manufacturing Units**

Name and Address of the  
Mixture/Customized Fertilizer Manufacturing Unit:

Registration Number:

Date of Issue:

Valid upto:

iFMS Registration ID:

Type of Fertilizer	Quantity

Date:

Notified Authority of State Agriculture Department

